PTO Board Meeting Agenda April 11, 2018 – 7:00pm

Daniel Wright Library

1. Call to Order and Attendance

2. Approval of Minutes from February and March 2017 Meetings

3. Administrative Reports

a. Erinn Vincent and NJHS Students - Presentation

b. Scott Warren-Superintendent

c. Katie Reynolds – Assistant Superintendent for Curriculum & Instruction

d. Michelle Blackley – Principal, Daniel Wright School

e. Sandy Simon - School Board Member

4. Recording Secretary

a. Correspondence and Announcements

* **DW Spanish Class** – Katherine Snowden

1. Thank you for all your help with spreading the word to the parents about the two Student Council Roller Skating Events. With the two events, we raised $1,375.00 that we will be donating to Feed My Starving Children on April 26th when we volunteer. This is enough money to feed 196 children for an entire month!!

2. Thank you again for approving our request for funds to support stations in our Spanish classrooms at DW. We have already ordered and received many items and are very excited to get creative!

3. Lastly, on May 5th we will be having the last Lighted School House event. Could you please encourage parents to register their child online? We would greatly appreciate it. It's a fun event and we would love to have all the kids there.

b. Attendance Sheet

c. School Board Meeting sign-up

5. **PTO Executive Committee Reports**

a. President

i. Approval of the 2017-18 PTO Board

b. Treasurer

i. Year to Date Financials

ii. Approval of the 2017-18 Budget

c. Ways and Means

 i. Membership: Online Directory presentation

d. Vice President

i. Volunteer Appreciation Week gifts

ii. Volunteer of the Year Award!

6. Calendar:

a. **8th Grade Health Night** – Tiffany Etzel

* 8th Grade Health night has been postponed to Wednesday, May 3rd at 7pm to accommodate for Passover holiday.

b. **HD Indoor Recess** – Teresa Hansen

* Parent volunteer coverage has been solid for the month.  We have been pleased with the participation this year.
* The following games were purchased for 5th grade:  Trouble, Uno Card Game, Mancala, Chess Set, Connect 4, Jenga, Melissa & Doug Suspend Game, and Apples to Apples Big Picture.  A deck of playing cards and 100 sheets of origami paper were also added to each bin.  If space is available, 5th grade recess bins will be stored in PTO storage until construction is completed and classrooms have been assigned. (Otherwise, I'll store them at my house for the summer.)
* The volunteer guidelines document was updated and posted on the PTO website.
* A co-chair guidelines document was created for the binder to facilitate the learning curve of new coordinators.

**April 19, 2017 HD 3rd grade World's Fair**

**April 21, 2017 SP Walk for American Diabetes Association**

**April 23-29, 2017 Volunteer Appreciation Week**

**April 26, 2017 Administrative Appreciation Day**

**May 3, 2017 HD 4th Grade State Fair**

**May 3, 2017 DW 8th Grade Life After Middle School (7pm - 8:30 pm)**

**May 4, 2017 Kindergarten Parent Orientation Night, 6:30pm**

**May 5, 2017 DW 5th/6th Grade Lighted Schoolhouse, 2:30 - 4pm**

**May 8-12, 2017 Teacher Appreciation Week**

**May 9-12, 2017 DW Art Cart (5th gr)**

**May 10, 2017 School Nurse Appreciation Day**

**May 20, 2017 Run for D103 5k @ DW 8am**

**June 2, 2017 8th Grade Graduation Dance, DW Cafeteria, 7 pm**

**June 8, 2017 DW 6th grade Spring Fling**

8. New Business

9. Adjournment – Next Meeting Tuesday, May 16th at 12p at Vernon Area Public Library – ANNEX (Please park towards back of parking lot to enter annex building)