PTO Board Meeting Agenda September 8, 2014 – 12:00pm HD Library

1. Call to Order and Attendance/Introductions

2. Approval of Minutes from May 2015 Meeting

3. Correspondence and Announcements

4. Administrative Reports

a. Scott Warren-Superintendent

b. Katie Reynolds – Assistant Superintendent for Instruction

c. Jill Mau – Principal, Half Day School

c. Anne Van Gerven - School Board Member

5. PTO Executive Committee Reports

a. President

I. Board Member changes

II.Goals for 2014/15

b. Vice President

i. Volunteer Registration

ii. LFF Update

iii. D103 Music Boosters Update

c. Communications

i. School Board Meeting Sign up

ii. Communication changes and organization

iii. Submit written report to your board member for minutes

d. Treasurer

i. 2014-15 Year End Report

ii. Year to Date Financials (July & August)

iii. Reimbursement and Deposit Procedures

e. Ways and Means

i. Membership

ii. Premier PTO Sponsors & Directory Advertising

iii. $103 for 103

iv. School Supplies

v. DW Pizza Lunch

vi. Spirit Wear

vii. Book Fair

viii.Run for the Fields/5K

a. Community Relations

i. Welcome Committee

ii. Hospitality: Teacher Treats, Back to School Bash

iii. D103 Family Information Fair

iii. Boo Bash

b. Cultural & Fine Arts

i. Assemblies

ii. Explore the Arts Day

c. Daniel Wright School Vice Presidents

i. Room Parents

ii.Front Desk Office Support

iii.8th Grade Dance

d. Half Day School Vice Presidents

I. Room Parents

ii. Indoor Recess Program

iii. World’s Fair Co-Chairs

iv. State Fair plans

e. Sprague School Vice Presidents

i. Room Parents

6. **Standing Committees**

a. Links to Learning (PTO VP)

c. Executive Committee (PTO Pres)

e. Legislative Committee (PTO VP)

7. New Business

8. Adjournment – Next Meeting WEDNESDAY, October 7 at 7pm in DW Library