PTO Board Meeting Agenda November 10, 2015 – 12:00pm

Sprague Library

1. Call to Order and Attendance/Introductions

2. Approval of Minutes from October 2015 Meeting

3. Correspondence and Announcements

4. Administrative Reports

a. Scott Warren-Superintendent

b. Katie Reynolds – Assistant Superintendent for Curriculum & Instruction

c. Christy Adler – Principal, Laura B. Sprague School

c. Anne vanGerven - School Board Member

5. PTO Executive Committee Reports

a. President

i. Wish Lists and Proposals for PTO Funds

b. Vice President

i. Links to Learning

ii. D103 Music Boosters Update (Ella Shlyak)

c. Recording Secretary

i. Attendance sheet

**d. Communications**

 i. Update

e. Treasurer

 i. Year to Date Financials

f. Ways and Means

i. Book Fair

ii. Run for the Fields/5K

iii. Membership – PTO Directory update

iv. Spirit Wear

g. Cultural & Fine Arts

 i. Assemblies

 ii. Explore the Arts Day

h. Community Relations

i. Hospitality

 -Teacher Conferences

 -Custodian Appreciation Day Recap

 -Principal Appreciation Day Recap

 -Boo Bash Recap

ii. Welcome Committee

 -D103 Information Fair

iii. Parent Education

I. Sprague School Vice Presidents

i. Author Visit – Todd Parr 11/12

ii. Native American Feast

iii. Pilgrim Simulation

iv. December Holiday Celebrations

v. Halloween Parties Recap

j. Half Day School Vice Presidents

i. Author Visit – David Fitzsimmons 11/17

ii. World’s Fair Chair – Tina Schwartz

iii. December Holiday Celebrations

iii. Halloween Parties Recap

k. Daniel Wright School Vice Presidents

i. Lighted Schoolhouse – 11/13

ii. 5th Grade Health Nights – 11/16 & 11/17

iii. Art Cart

iv. 6th Grade Social Dance Lessons

v. Front Desk Office Support

vi. 8th Grade Dance

vii. Halloween Parties Recap

6. New Business

7. Adjournment – Next Meeting Tuesday, January 12th at 12pm in HD Library