**PTO Board Meeting Agenda**

**January 14, 2014 – 12pm Half Day Library**

1. Call to Order and Attendance
2. Approval of Minutes from November 2013 Meeting
3. Correspondence and Announcements
4. Administrative Reports
	1. Scott Warren - Superintendent
	2. Katie Reynolds – Executive Director of Curriculum & Instruction
	3. Jill Mau – Half Day Principal
5. PTO Executive Committee Reports
	1. **President**
		1. PTO Tea for cultural insights
		2. PTO Roles for next year
		3. Notes from Home
	2. **Vice President**
		1. LFF Update
		2. OMMPa Update
		3. Volunteer lists/needs
	3. **Communications**
		1. 103 Monthly Article - Half Day Coordinators Due January 17
		2. Constant Contact/Google Docs Process Questions
	4. **Treasurer**
		1. Current Financials
	5. **Ways and Means**
		1. Premier PTO Sponsors
		2. $103 for 103
		3. Membership
		4. Book Fair
		5. School Supplies
		6. Spirit Wear
		7. Run for the Fields
		8. DW Pizza Lunch
		9. Camp Fair
6. Board Member Updates
	1. **Community Relations**
		1. Welcome Committee
		2. Parent Education Committee
		3. Boo Bash
		4. Grant a Teacher's Wish
	2. **Cultural & Fine Arts**
	3. **Daniel Wright Coordinators**
		1. Colonial Days
		2. Fraction Cafe
		3. Art Cart
		4. Lighted School House
		5. Dance Lessons
		6. 8th Grade Dance
		7. Health Events
	4. **Half Day Coordinators**
		1. World's Fair
		2. State Fair
		3. HEPCo
	5. **Sprague Coordinators**
		1. Native American Feast
		2. Pilgrim Simulation
7. Standing Committees
	1. Links to Learning (PTO VP)
	2. Nominating Committee (PTO Pres) Intent to Return due By January 31st
	3. Executive Committee (PTO Pres)
	4. Finance Committee (PTO Treasurer)
	5. Legislative Committee (PTO VP)
	6. Volunteer of the Year Committee (PTO VP)
8. Unfinished Business
9. Adjournment – Next Meeting Tuesday, February 11, 2014 *at* **6:30** pm in **DW Library**