1. Call to Order and Attendance
2. Approval of Minutes from February 2012 Meeting
3. Correspondence and Announcements
4. Administrative Reports
	1. Katrina Bruley – Assistant Superintendent of Instruction
	2. Howard Holbrook – Daniel Wright Principal
5. PTO Executive Committee Reports
	1. President
		1. Update on PTO Registration and Payments
		2. Parent Survey Topics
		3. Year End Reports
		4. School Board Meetings
		5. Nominating Committee Update
	2. Vice President
		1. LFF Update
		2. OMMPa Update
		3. Volunteer Registration Form(s)
		4. Scott S Guziec Volunteer of the Year (PTO Vice President)
	3. Treasurer
		1. February Financials and Coordinator Tracking
		2. 2012/2013 Budget Process Overview/ Financial Committee Update
	4. Secretary
		1. 103 Monthly Submission for May (due 4/11/12)
			1. Membership
			2. Special Projects
6. Board Member Updates
	1. Communications
	2. Community Relations
	3. Cultural Arts
	4. Daniel Wright Coordinators
		1. Art Cart
		2. Colonial Days
		3. Fraction café
		4. Lighted Schoolhouse
		5. Social Dance Lessons
		6. 8th Grade Dance
	5. Fine Arts Day
	6. Half Day Coordinators
		1. 3rd Grade World’s Fair
		2. 4th Grade State Fair
		3. Author Visit
	7. Health and Safety
	8. HEPCO
	9. Membership and Welcome Committee
	10. Room Parents
	11. Special Projects
	12. Sprague Coordinators
	13. Ways and Means
		1. Hat Trick/Sponsors/New Business
		2. Run for the Fields/5K
		3. Book Fair
		4. School Supplies
		5. Spirit Wear
		6. Parent Party
7. Unfinished Business
8. Adjournment – Next Meeting Tuesday, March 20 at 1:15pm **Sprague Rm. 6**