PTO Board Meeting Minutes May 16, 2017

12:00pm Vernon Area Public Library

**1. Call to Order and Introductions**

Christy Adler

Anne van Gerver

Scott Warren

Jill Mau

Shalini Kondreddy

Angie Petschke

Pavithra Sankaralingam

Jennifer Prosk

Lauren Dardick

Gayathri Kalyanaraman

Leah Kay Farris

Lin Gao

Robin Babbo

Agnes Beatty

Tania Surane

Nara Thompson

Anita Spohnholtz

Cristina Tapia

Kendra Perri

Thomas F. Herion

Erinn Vincent

Katie Snowden

Christine Murray Upadhyay

Tiffany Etzel

Rilina Ghosh

Hazel Weaver

Christy Beckstrom

Teresa Hansen

Marina Becker

Fiona Zhang

Ana Soonthornsima

Sandy Switzer

Amy Hoopis

Ella Shlyak

Pumba Hiran

Gustavo Guillen

1. Introduction and welcome from Rachel Shulman, Head of Youth Services
2. Introductions from all the presents

**2. Approval of Minutes from March and April Meeting**

March Minutes:

Motion to Approve: Ana Soonthornsima

Second: Teresa Hansen

April Minutes:

Motion to Approve: Christine Murray Upadhyay

Second: Gayathri Kalyanaraman

**3. Recording Secretary**

a. Correspondence and Announcements

* Sign In Sheet was pass around to sign.
* PTO received thank you emails from: Christine E. Adler, Ed.D.; Alissa Lyman, Mrs. Lapin and Christina Muller. Copies of the emails were passed around.

 b. Cards for Retiring Teachers

* Retiring teachers cards pass to be signed.

**3. Administrative Reports**

**a. Scott Warren- Superintendent**

1. Thank you - Thank you to the PTO for the support for our schools and district. It takes a village to raise children and our PTO volunteers are a strong component of raising our Leaders in Learning!

2. Construction - The construction projects at Sprague and Half Day schools continue to be on target for completion in August. We look forward to having new spaces available for our students to learn and grow.

3. New hires - we are in the process of hiring new staff members next year as we have many retirements occurring. We wish our retirees well and look forward to our new staff members joining the D103 team!

**b. Kendra Perri –Curriculum Coordinator**

The curriculum department is busy planning our summer workshops including a two day training on cooperative learning and student engagement called Kagan.  Teachers will have many opportunities to work together on projects and professional development over the summer months.

**c. Anne van Gerven - School Board Member**

1. A huge thanks to all the PTO board members and parent volunteers that dedicate hours and hours of their time to our district.  It is truly appreciated!

2. A new board was seated at our May COW meeting.  Sandy Simon and Sherri Thomas retired and Liang Yang and Marissa Grossenbach joined the board.  A big thanks to Sandy and Sherri for their many years of service to D103!

3. Parent advisory committees have been formed and have met or will be meting this month to discuss some large district initiative and act as a touch point to the community.  These committees include Start Time change, 5th Grade Move and transportation.  Even if you are not on one of these committees, please do not hesitate to reach out to the administration or board if you have any questions, comments or concerns on these or any district initiatives or programs.

4. **PTO Executive Committee Reports**

a. President - Thank you

Thank you to all, without your help I wouldn’t do it. I’ll be here if anybody have questions.

b. Vice President

Thank you to the president that always is on top of everything, always there 24 hrs.

c. Treasurer

Please send all your receipts before end of June for reimbursement.

d. Communications

Thank you for the pictures.

e. Ways and Means

* Run for D103

Please register. 477 Registers so far. Last minute registers are accepted.

* May 21st, School Supplies

Question: Is link activated?

Answer: Is already activated.

* Membership

Will be the same price for all families. One price. We will have an on line directory. Price remains the same $35.00 for all the family.

5. Daniel Wright

**a. Tom Herion, Assistant Principal**

* Thank you to PTO. PTO is always helping and has a big involvement in DW.
* Recently Book Tasting donating 100 books
* National Leadership Week is powerful to see. Is amazing what students are doing and how students impact to others.
* Student Council was a lot of fun. Raised over $1000 for Feeding my Starving Children.
* The Science Team is 1st. place; we hope they will win again.

**b. VP Report**

* Families Helping Families is an organization that collects school supplies and donates them to schools in need. HD and LS are doing it. At LS already started. DW wants to do it.
* The Library would like to start a Book Club during lunchtime. Is asking for a parent to help during recess on a weekly basis.

**c. Upcoming Events/Programs**

 -Countdown to Stevenson, May 16

 -NJHS Induction, May 25

 -8th Grade Pizza Party, June 1

 -8th Grade Graduation Dance, June 2

 -7th Grade Bowling & Pizza Party, June 8

 -6th Grade Spring Fling, June 8

6. Half Day School

 **a. Jill Mau, Principal**

* Highly thanked the PTO for their involvement and personal touches to each of the programs they were a part of this year! It was (another) fabulous year of experiences for our student body! So appreciative for all of the contributions.
* 4th graders headed to Camp MacLean for outdoor ed. next week.
* 3rd graders gearing up for city of Chicago field trip.
* All of Half Day preparing for our annual Talent Show!
* A lot of construction is going on, please be careful.
* HD is ready for next year with the 5ht grades coming into the building.

 **b. VP Report**

7. Sprague School

 **a. Christy Adler, Principal**

* THANK YOU to Mrs. Prosk and Mrs. Dardick, Sprague VPs, for all of their efforts with hosting 2nd grade Game Night and the numerous activities and events at Sprague.
* THANK YOU to Mrs. Gobble and Mrs. Sankaralingam for coordinating an amazing, second to none Teacher Appreciation Week!
* THANK YOU to Mrs. Wolf and Mrs. Weaver for not only a terrific Explore the Arts Day but also for scheduling Sweatshop to join us during Healthy Choices Week.
* Incoming Kindergarten Orientation was a big success with a large number of families new to District 103. Thank you Mrs. Babbo for coming and introducing parents to P.T.O.
* Incoming Full-Day Kindergartners will be screened for readiness on May 24th and June 2nd.
* The date for the incoming kindergarten bus orientation has yet to be set. We anticipate it being held the week prior to school opening but want to ensure that construction is progressing and the building addition will be ready to host our new students that week.
* Portfolio shares and musical reviews have been enjoyed by kindergarten, first and second grade families.
* The placement process has begun and parent input is currently being reviewed by teachers. Class assignments will be made available through Power School in August.
* The hiring process for new staff is almost done and we have people moving to new positions, internally we have a whole bunch of switches

 **b. VP Report**

* Had a great time. Started talking for the beginning of next year.

8. Community Relations

**a. Teacher Appreciation Week**

* It was great! Parents donations were amazing. The substitute teachers kept asking to have this every week (free pop corn and soda).

**b. Parent Education**

* The 2017-2018 Parent Education team is already busy preparing for next school year. We are working on a number of different programs. Some of the topics we are considering are, suicide/depression awareness and prevention; the difference between stress, worry, anxiety and how to support your child; executive function development and support; and a screening of the move, “Screenagers” with a panel discussion. We are also looking to have the Parenting Perspectives team return. Stay tuned for more topics and speakers.

Again, as always, if you have any suggestions or ideas for topics or speakers, please let us know. We are always open to topic ideas and great speakers.

**9. Adjournment – 2016-17 Board Meeting Ends**